



Central University of Himachal Pradesh  
(ESTABLISHED UNDER CENTRAL UNIVERSITIES ACT 2009)  
"Accredited by NAAC with A + Grade with CGPA of 3.42"  
Dharamshala, Himachal Pradesh-176215 – INDIA  
Centre for Distance & Online Education (CDOE)



### JOINT DECLARATION

We, Dr. Narender K. Sankhyan, Registrar, Central University of Himachal Pradesh(CUHP) Dharamshala, Distt Kangra(H.P.), and Dr. Ram Pravesh Rai, Director, CIQA, CDOE, Central University of Himachal Pradesh, Dharamshala, Distt Kangra (H.P.), do hereby solemnly affirm and declare as under :

1. That the CDOE, CUHP shall adopt the guidelines issued by the Commission for the conduct of proctored examinations and shall be uploaded on CDOE Website.
2. That the CDOE, CUHP offering Online programmes shall have a mechanism well in place for evaluation of learners enrolled through Online mode and their certification shall be uploaded on CDOE Website.
3. That the evaluation shall include two types of assessments ; continuous or formative assessment and summative assessment in the form of end semester examination or term end examination which shall be uploaded on website.
4. That the curricular aspects, assessment criteria and credit framework for the award of Degree programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through online mode shall be evolved by adopting same standards as being followed in conventional mode by the CUHP.
5. That the weightage for different components of assessments for Online mode shall be as under and shall be uploaded on CDOE website:
  - i. continuous or formative assessment (in semester): Maximum 30 per cent.
  - ii. summative assessment (end semester examination or term end examination): Maximum 70 per cent.
6. That the CDOE CUHP shall notify all assessment tools to be used for formative and summative assessments which shall be uploaded on CDOE website.
7. That the Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card.
8. That the CDOE CUHP offering Programmes in Online mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall frame the question papers so as to ensure that no part of the syllabus is left out of study by a learner.
9. That the examination of the programmes in Online mode shall be managed by the examination or evaluation Unit of the CUHP and shall be conducted as given under these regulations.

10. (a) That the Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television(CCTV)/Live recording of the entire examination procedure

(b) Availability of biometric system/face detection system.

(c) The attendance of examinees shall be authenticated through biometric system/face detection system as per Aadhaar details or other Government identifiers of Indian learners and Passports for International learners.

11. That the CUHP shall retain all such examination recordings in archives for a minimum period of five years.

12. (a) There shall be an observer for each of the Examination who shall be appointed by the CUHP.

(b) It shall be mandatory to have observer report submitted to the CUHP.

13. That the CDOE, CUHP offering programme through Online mode shall conduct examinations either using technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination and in conformity with any other norms for such examination as may be laid down by the Commission.

14. As the restriction of territorial jurisdiction is not applicable for Online learning, so CDOE, CUHP entitled to enroll international learners shall endeavour to conduct proctored examinations for such learners.

15. (a) That each award of Degree at undergraduate and postgraduate level and post graduate diploma for Online mode shall be assigned a unique identification number and shall have

i. Photograph

ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, Other relevant details of the learner along with the Programme name.

(b) Each award shall also be uploaded on the National Academic Depository

16. That It shall be mandatory for CUHP to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the CUHP to the learners (for certificate at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion.

Prof. Narender K. Sankhyan

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